

# DRAFT

## Dyffryn Ardudwy & Talybont Village Hall

### Committee meeting - Thursday May 17th 2018

**Attendance:** OG Thomas, Derek Haywad, Trish Lill, Jane Tibbits, Jenny McCombe, Denise Stone, Steph Chambers, Eryl Jones Williams

**Apologies:** Nedw Griffiths, Ed Williams, Jon Ensor

**Minutes of Aprils Meeting** - amended and read and approved - proposed by Trish; seconded by Jane

### Matters Arising:

Mini Eisteddfordd - The local school says it cant be done because of lack of numbers

Request for more tables - OG to order from Nisbits?

Jane Craig - dispute about a bill because the crafters started late and finished early. The committee all agreed that groups should pay for the times they have booked. A long discussion took place about the need for having a booking agreement which clearly sets out the terms and conditions of hiring the hall - this could encompass such things as number of people allowed in the hall; hours to be paid for etc. It was suggested to approach other village halls to see what they had in place that we might be able to adapt for our own use. Eryl agreed to approach two.

Grass Cutting - OG had spoken to Gary Martayn about the 2 cuts per year and Gary would be doing a cut tomorrow. It was suggested that we buy our own equipment and cut the grass ourselves - OG, Derek and Steph all volunteered to help if this happened - Derek to keep a look out for a good second hand one.

Hall chairs - Jenny & Jane said they would come and valet the hall chairs

Coop funding next year - Denise had looked at this, but in view of us not having a specific project in mind, had not pursued it - would put ourselves up again after a years gap.

Waste pipe for coffee machine - Andy Stone would be fixing this

**Chairmans report:** covered in the AGM

**Treasurers report:** covered in the AGM. Jim would be paying all monies received into the bank tomorrow and last months invoices were nearly ready to give out.

**Cafe Managers Position:** Trish had been interviewed and appointed. Would met with OG to sign the contract tomorrow

**Equaliteas:** this is a parliamentary initiative to celebrate 100 years of women having the vote. Denise & Trish are arranging for an afternoon tea, using materials supplied by the house of commons to stimulate discussion. Jim would contact the Lord Lieutenant, and Eryl local MP's /Am's to see if they would attend. Would be publicising nearer the day.

**Barmouth Bay Banner:** We had been approached by Barmouth Bay to see if we could display one of their banners and in return they would have the cafe menus in all of their caravans. After discussion it was agreed to turn the offer down - proliferation of banners, and also possible planning needed as it didn't refer to an activity at the premises.

**3 Choirs Concert:** OG had been in touch but so far no one had been down to the cafe to confirm arrangements. Eryl wanted it minuted that he was unhappy with the haphazard way things were being arranged. Concern was expressed about the number of persons in the hall seeing as there would be 3 choirs without any audience. Trish offered the choirs the use of the cafe to wait in while they were not performing so there could be more audience numbers. OG to get in touch again.

**50.s dance:** Denise would organise this for August - date yet to be arranged. Suggestions for spot prizes, best fancy dress, raffle etc. Andy Gittens to be approached to run the sound system. Jim agreed to front the bar. Everyone volunteered their help.

**Painting of Disabled Bays:** It had been noted that some of the parking up at the hall was very haphazard so the suggestion was that disabled bays be marked out and also a turning area. This would make it very apparent that there was only parking for the disabled available outside the hall and other users should use the car park across the road. It was agreed that this should happen. Trish and Derek and OG to look into how this could happen.

**Quilts and more:** This was booked for 13 - 16 September. The Quilters were asking if we could hire them the rooms for nothing but they would donate all donations given to the hall, or they would pay the rental for the rooms and give the donations to someone else or keep for their own funds. Denise proposed that the rooms be given free and all members agreed - Jim abstained.

**Coop funding:** This was currently in the range of £700. Denise asked if this meant that we could get the floor done - apparently it will probably cost about £2,000, and we wont be receiving that amount of money until October - it was agreed to get the ball rolling by asking for quotes etc as it would have to be booked into the providers schedules - probably to be done in January.

**Any other business:** Complaint from the Line dancers that they had had to clear away tables and toys before they could set up on Wednesday. Denise apologised, as she had had to swap shifts with Dianna at the last moment, who obviously had not realised she had to put the tables away.

The Community Council had had difficulties with communicating at their last meeting because of the noise of the dog training class. Denise to speak with them to see if it was possible for

them to miss the Tuesday night that the council were meeting.

Eryl expressed concerns over the general maintenance of the hall, and the old age question of who is responsible for what. Jim said that with an asset of £500,000 you would expect to set aside 5/10% per year towards general repairs which would be expected after 9/10 years of wear and tear, eg re-wiring, roof repair etc. The Community Council should have a sinking fund - preventative scheduling. Surveyor could indicate what was likely to need repairing in future years. Jim and Denise to prepare a letter for the community council.

Community council had still not updated the Trustee details on the charity commission website. Letter to be sent to Anwen reminding her of this obligation.

**DATE OF NEXT MEETING; THURSDAY JUNE 14TH @ 7.30**