

**Dyffryn Ardudwy & Talybont Village Hall Committee**  
**Thursday October 12th 2017**

**Present:** OG; Denise; Derek; Trish; Eryl; Roy; Jenny; Jane;

**Apologies:** Steph; Ed; Jim

Derek informed the committee of the death of Bill Chambers, and said that he had put a condolence message on facebook. the Committee thanked him for this and would send a card to Steph.

OG welcomed all and thanked them for their efforts on regularly coming to the meeting.

**Minutes of the meeting of September 14th 2017 were read and agreed - proposed - Eryl; seconded - Trish**

**Matters arising:**

**Snooker club:**

carpet cleaning - Denise would follow up

**Planters:**

Nedw is ordering these. If they were not here for the memorial service, Denise would loan the cafe troughs. Regarding the service, OG had ordered 2 wreaths - one each for the Community Council and the Youth Club. Eryl would order 2 more - one each for the Regen group and the Football club.

**Indoor Bowls:**

This had started on a Tuesday afternoon, 1.30 - 3.00 and was proving quite popular - averaging 8 people. The group had been loaned 2 sets of bowls from Barmouth Bowling club, which were available to buy. The Committee authorised Jane Tibbits to negotiate to buy these, up to a maximum cost of £45. Proposed - Eryl; seconded - Denise

**Back Kitchen:**

OG felt disinclined to continue to try to fix this. Denise to write to the Community Council to ask if they would like the Committee to get quotes on their behalf.

**War Plaque:**

It was decided to hang this in the foyer, without a frame. OG, Jon or Derek would organise this.

**Future events:** Bingo - Sheila Walker had been approached and had said that the person who used to do the calling no longer did it, but that she or Gaynor would be willing to do it. A discussion then took place about the possibility of the hall purchasing a bingo machine, to use for ourselves to raise money and also to loan to other groups to run bingo sessions in the hall, eg Air Ambulance, WI etc. Eryl reminded the Committee that door takings had to be given as prizes, once expenses were taken out, so funds were raised through a raffle, selling drinks, food etc. Jon would investigate costs of different systems for next meeting.

**PA System:**

As there was no record of the serial no.s of the PA system, it was agreed to let the matter lie and invite Andy Gittens to come and see what system was needed and we could then see how this could be obtained.

**IT Course:**

This was going ahead as planned. John had mentioned to Denise that there was a 'booster' device that could be purchased for about £45/£50 which would enable wifi to be available all through the building. This would enable the Committee to advertise the Hall as available for seminars etc - people who would need internet access for projection purposes etc. It was agreed that Denise would ask John to check if the device would work everywhere in the building, costs etc and report back

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**AGENDA**

**Chairmans report:**

OG reported that the concert had been a resounding success and thanked everyone who had helped in any way, from posters, to providing raffle prizes to setting up and manning tickets/bar/raffle on the night. although we didn't know the exact amount it would be in the region of £400+, top go in the reserve account for future needs.

It was proposed that we have another concert around Easter time, thus hopefully attracting visitors. Suggestions were made that we could invite Ann Jones and her choir, winners form the local Eisteddford, newly formed youth choir.

**Treasurers report:**

Jim had sent his apologies. The semi-annual cheque from the Community Council had been banked, along with the concert takings and the cafe rent.

### **Cafe Report:**

All going well. Awaiting re-visit from the Environmental Health Inspectorate. Pensioners deal of main meal, drink and scone for £6.00 - Mondays and Tuesdays from 11.30 - 2.00 would be starting again after half-term.

### **Maintenance:**

It had been noticed that the annual boiler maintenance was overdue. It was proposed that a diary/book should be kept to include all dates of regular maintenance needed and when due - ie PATS, gas, fire alarms etc. then the relevant people could be contacted if they didn't contact us. Jon and Denise to organise this - book to be kept in switch room.

### **Caretakers additional hours:**

Jon asked how he could be paid for additional hours he worked outside his regular hours, eg setting up for parties etc. It was agreed that he should draw up an invoice, detailing times and cost and Denise would forward to Jim

### **Groups using Hall:**

Some of the groups using the hall were very slack on tidying up after themselves, particularly the Youth Club. It was felt there was possibly a lack of supervision as mess had been found in the committee room, on the stage and down the corridor.

They had also broken the table tennis table on more than one occasion. It was suggested that the table tennis table and Arch Noah equipment be put in the committee room and this room locked. Jon, Eryl and OG agreed to make 'spot' visits to see how things were going - also to invite the local PCSO to pop in. It was felt best not to formally complain as we didn't want to give Gwynedd council an excuse to close down the youth club - we just wanted to improve matters. New notices to be put up re tidying up and turning down the thermostat, as the heating had been left on, on a few occasions.

### **Community Council:**

All members of the Community Council were Trustees of the hall. The Community council has divested the responsibility of the day-to-day running of the

hall to the Hall Committee and appoints 4 members of the Community Council to serve on this committee. At the present time these are: - OG; Nedw; Steph; Ed. Ed was unable to attend the meetings at the moment, due to his commitment with the Harlech Rugby Club. It was suggested we ask him if he still wanted to remain on the Committee. the committee appreciated all the hard work he had done, particularly in the car park. Should Ed resign, the Community council would need to appoint another representative.

Responsibilities: The Committee were of the opinion that as Trustees of the Hall, the Community council were responsible for the structure of the building and that the Hall Committee were responsible for the day-to-day running of the building eg light, heating, cleanliness etc

A letter to be sent to the Community Council asking that as Trustees what did they consider to be their responsibilities. also to remind the clerk that an up-to-date list of the names and details of the Trustees, needed to be sent to the Charity Commission.

Eryl reminded the Committee that the restoration grant had been conditional upon the building having a cafe and IT suite. Part of the grant had been for the furnishing of IT equipment and furnishing of the cafe and provision of all white goods, coffee machine etc. It was felt that it was the Hall Committees responsibility to replace appliances but the cafes responsibility to replace crockery, cutlery etc.

On behalf of someone living in the village the Committee were requesting that a Welsh and English copy of the minutes of the Community Council be placed on the notice board at the hall, for members of the public to read. It was much used and better conductive to being read, rather than someone standing outside at the village notice board, particularly with winter coming on.

#### **Any other business:**

\* A cheque for £374 was presented to the Committee by Jenny on behalf of the now defunct Barmouth & District Country Music and Line Dance Festival. Denise to write and thank them on our behalf

\*Remembrance Day: It was presumed that the memorial service would take place on Sunday November 12th at 3.00 pm. If the planters hadn't arrived by then, Denise offered the loan of the Cafes troughs. The cafe is closed on Sundays, but Denise offered to open for free tea/coffee after the service with a voluntary donation to the British Legion.

\*It was requested that a notice board be erected in the car park, near the exit gate to advertise activities/events going on at the hall. Costings/estimates to be obtained.

There was a discussion about cars being left in the car park, noticeably a black clio that has been left there. What is the legality of putting a notice on the car asking them to remove it or it will be towed to Bradburys, where they will have to pay storage fees? It had been noticed that 3 'boy-racers' had been active in the car park after the Sunday concert. We need to discourage this.

Patrons only signs in the car park to be bigger and more visible. Eryl reminded the Committee that there was conditional use of the car park to hall users only.

Suggestions were made that the barrier be closed at the close of the days/evening activities in the hall. If this was agreed, the 3/4 locals who use the car park would need to be notified.

\*Christmas concert - this had been booked for Tuesday 19th December.

**DATE OF NEXT MEETING;  
THURSDAY NOVEMBER 9th @ 7.30 pm**