

Dyffryn Ardudwy A Talybont Village Hall Minutes

14/09/2021

Attendees

Derek Hayward – Chair
Ffion Thomas – Treasurer
Trish Lill
Mike Tregenza
Dave Kehoe
Kathy Aikman

Apologies

Denise Stone – Secretary
Paul Jennings

Particulars of the meeting

14th September 2021

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1 **Chairs Welcome**

The chair welcomed all to the meeting.

2 **Apologies**

Denise Stone, Paul Jennings

3 **Minutes of the previous meeting**

The minutes from previous meeting were agreed as correct by Trish Lill & Kathy Aikman.

4 **Chairman's Report**

The grass in the car park has been cut back to acceptable levels, there had been some complaints. The committee purchased a replacement dishwasher for the café, this will be installed 15/09/2021 by Derek Hayward.

Flower meadow that was requested by Ben Bennett needs to be confirmed if is still planned. Denise Stone to write to Ben Bennett to confirm if he still wishes to create the flower meadow. The area of planting needs to be defined, soil turned over and the village hall informed the location, so it does not clash with routine grass cutting.

There was a discussion around tree maintenance in the village hall car park. Adra advised that up to 20% can be trimmed including any dead branches etc. without approval from the National Park.

5 **Treasurers Report**

Overall finances are in a good place even though the July 2021 invoicing was not done till August. The Treasurer also advised there was some cash for donations for the flower meadow, it was agreed to bank this money.

There was a discussion concerning the details of the insurance paperwork. Ffion Thomas had called to the insurance company, but they refused to accept her new contact details. Ffion Thomas to send details to Mike Tregenza and he will call to the insurer to request the changed.

There is also a need to have generic email address which Chairman, Treasurer and Secretary can access so there is never a single point of failure should someone leave the committee. Ffion Thomas to setup new email account using google.

Invoicing for July & August 2021 has all been done, some invoices are paid but not all. There are agreements in place for some hall users to pay the outstanding invoices.

6 **Youth Club**

There is a shortage of volunteers, also it is not clear which children will return to the club going forward.

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AOB

Kathy Aikman gave a detailed update in the Community Orchard and allotment which is planned for the land behind the village hall car park. The lease document will be broadly based on the arrangement, which is place for the football club pitch, however, there will need to be adjustments to allow for a container. The rent payment will not become due till September 2022, the GoFundMe Me page has sufficient funds to cover the first year's lease costs.

The Community Orchard and allotment will potentially also have scope for Bee Keeping, memorial area, Ysgol Y Gynradd will also be asked if they would like an area for the school. Adra have very kindly offered resource to help with clearing the land and will also renew the boundary fences as these are old and fallen into disrepair. Adra commented that other villages locally maybe interested in allotments.

Kathy Aikman advised she has ordered x70 native trees to the UK to be planted on the land from Snowdonia National Park as part of the parks 70th anniversary.

Trish Lill advised that the internet router needs moving location as there is insufficient coverage in seating area alongside the café, there have been many complaints. The repeater in the hall is also not working well and needs replacement. Mike Tregenza will get a "fly-lead" and test moving the router to a different location to see if this improves the signal in the areas mentioned above. Also replace the repeater in the hall.

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Date of next meeting

12th October 2021 19:00 village Hall

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Action Point Register

No	Action	Owner	Progress	Status
10082021 -1	Send mandate to NatWest to update signatures for the bank account.	Mike Tregenza	Ffion Thomas to provide Mike Tregenza with account details and he will complete the form electronically.	Ongoing
10082021 – 2	Letter to Micky Tibbetts concerning the complaint and his subsequent resignation.	Denise Stone	Letter sent.	Complete
10082021 – 3	Charitable Incorporated Organization ("the	Mike Tregenza	This is lengthy process and involves setting up	Ongoing

	CIO”) – Constitution update/change		new charity before transferring the details from the existing setup. It will take some time to progress.	
10082021 – 4	Schedule of works for the Village Hall	Derek Hayward	There is a list of planned works which needs to be addressed.	Ongoing
10082021 – 5	Hierarchy of Contacts	Denise Stone	Operational to be handled by Trish Lill, otherwise by letter to Secretary.	Ongoing
10082021 – 6	Jon Ensor requirement to provided monthly invoicing	Ffion Thomas / Kathy Aikman	Send template to Trish Lill to have Jon Ensor complete monthly	Ongoing
10082021 – 7	Tabletop sale COVID-19 regulations	Trish Lill	The hall can accommodate, suggested dates in October 2021	Ongoing
14092021 – 1	Flower meadow in village hall car park	Denise Stone	Write to Ben Bennett to confirm if the meadow is still planned.	New
14082021 – 2	Move internet router and replace repeater in hall	Mike Tregenza	Not started	New
14092021 – 3	Ffion Thomas to setup a generic email account for the Village Hall	Ffion Thomas	Not Started	New

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