

# DYFFRYN ARDUDWY AND TALYBONT COMMUNITY COUNCIL

## INTERNAL AUDIT TRIAL 2021/22

		Yes/No
Accurate Accounts	Are the accounting books being kept correctly	Yes
	Is the mathematics correct	Yes
	Is a bank reconciliation being produced	Yes
Standing Orders	Has the Council adopted standing orders and financial regulations formally	Yes
	Does the payments in the financial book comply with the invoices	Yes
	Are VAT payments being minuted and repayed	Yes
Risks Regulating Arrangements	Does the minutes show any unusual financial activity	No
	Are the minutes minuted to show risk assessments carried out	Yes
	Is the insurance adequate	Yes
	Are the financial arrangements being minuted and inspected regularly	Yes
Council's Budget	Has the Council prepared a budget to support its precept	Yes
	Is the expenditure against the budget being reported regularly to the Council	Yes
	Is there an incomprehensible variation of the budget	No
Income Control	Is the income being minuted and banked straight away	Yes
	Does the precept agree with the County Council's documents	Yes
Assets Control	Is there a register of the Council's assets	Yes
	Does the insurance cover agree with the register	Yes
Wages Regulation	Does the wages unify what was decided by the Council	Yes
Bank Reconciliation	Is the bank reconciliation prepared for every account	Yes
	Is there any unexplained differences in the reconciliation	No
End of Year Arrangements	Are the accounts prepared along the correct lines	Yes
	Do the accounts agree with the financial book	Yes
	Are the creditors and debtors being minuted correctly	Yes

Date.....

Signed.....Chairman.....Clerk

**DYFFRYN ARDUDWY AND TALYBONT COMMUNITY COUNCIL  
INTERNAL AUDIT BY THE COUNCIL  
MEETING THE STANDARD FOR 2021/22**

		Yes/No
Indipendant	Permission of unimpeded admission to the Council's documents was given to the Council Members	Yes
Eligibility	There is no evidence of not been able to carry out the work of the Internal Audit morally with honest integrity and objectively	No
Affinity	Laision was made with the Clerk on the Internal Audit	Yes
Plan and Report	The audit has taken into account every risk that face the Council	Yes

**EFFICIENCY CHARACTERISTICS**

	Yes/No
The plan of the internal audit has been established on the Council's risk assesment	Yes
The plan states clearly how the audit gives indemnity in preparation for signing the Accounts And Audit Annual Regulations Statement	Yes
The Council answers positive to the requirement of the audit and follows up on every matter Where is needed	Yes
When planning the internal audit every consideration is given to any changes in the National Programme	Yes
The audit focusses on the risks that face the Council	Yes
There is adequate resources so as to be able to complete the internal audit	Yes

Date.....

Signed.....Chairman.....Clerk