

**Dyffryn Ardudwy and Talybont Village Hall**  
**Trustees | Committee Meeting at Dyffryn Ardudwy and Talybont Village Hall**  
**2 February 2026, 7pm. Ended 8:30pm**

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**1. Present**

Trustee Edward Griffiths (Nedw) (Chair), Trustee Deilwen Anderson, Trustee Sian Edwards, Trustee Edward Williams, Trustee Beth Bailey, Secretary Heather Williams.

**Apologies for absence**

Trustee Nia Rees, Trustee Jennifer Yuill, Trustee John Ceri Evans, Trustee Gwynfor Evans, Trustee Sion Ifor Williams, Treasurer Ffion Thomas.

**Chairman's announcement**

The Chair thanked those who took time off work to attend the hearing at Caernarfon. The Court confirmed that the Snooker Club was not entitled to pursue a standalone injunction and the Judge stated that the Court was not the appropriate forum for resolving the underlying dispute and recommended mediation. The Trustees were represented on a pro bono basis, for which everyone expressed their gratitude.

**2. Approve minutes of meeting held 5 January**

Motion to approve proposed by Nedw Griffiths, all approved.

**3. Bank and Financial Matters**

- a) Treasurer's Report: In the Treasurer's absence, the Secretary presented the January income and expenditure. It was noted that the Theatre Show had given a good boost to the Hall funds.
- b) Account balances: Current Account: £3,890.02, Reserve Account: £11,076.29, Cash £822.24, Sum Up Account £187.72 (Total funds £15,973.27)
- c) Approve payment of January invoices: Locksmith (new barrels x 2) £60, Cleaning products £4, Top to Bottom Cleaning Solutions £495, Sum up Card reader £15, Clwb Ardudwy supplied £22.88, Raffle & drinks for West £136.97, Spare keys x 4 £16, Noson Allan (West) £560, Caffi Wenallt (Clwb Ardudwy) £100, 2 x noticeboard £42.90, January cleaning £244.83.  
Approved by all, signed by Nedw & Sian.
- d) Approve payments becoming due before the next meeting: None due
- e) Bank access update: Nedw reported that Ffion now has full access to the NatWest account. Ffion would now remove the retired signatories and once complete add on Heather and John Ceri.

- f) Debit card update: The Secretary reported that the SumUp account includes a free debit card. It was agreed that the card will be used for Hall-related purchases under £100, avoiding monthly reimbursements to Trustees.
- g) Regeneration Group update: The £300 has not yet been repaid to the Hall. Due to time spent on the Snooker Club issue, there was no opportunity to discuss with the solicitor. It was agreed to add this item to next month's agenda.

#### **4. Maintenance and Improvements**

- a) Rear Fence: It was reported that a van had damaged two panels of the wooden rear fence during icy weather. As the fence already required attention, it was agreed to seek quotes for repairs.
- b) Boiler Service: It was confirmed that both boilers are due for their annual service, which ATL Heating will carry out on 3 February.
- c) Pot hole: Ed volunteered to fill the small pot hole in the car park.
- d) Cenotaph: Ed reported that Cynan Sharp will come to see the job and provide a quote.
- e) Bollard: It was agreed to price the different bollard types for the car park.
- f) Keys: The Secretary reported that two sets of spare keys were cut for the new oak door and cafe internal door locks. One set was given to the cleaner, and the other added to the set shared by Sian and Deilwen.
- g) Gutters & Drains: Nedw reported that Top to Bottom Cleaning Solutions completed the work on 20 January, with noticeable improvement seen in the downpour just now! Four new drain covers were needed; Alex has kindly offered to provide these free of charge for the community. Everyone asked Nedw to pass on the Committee's thanks.
- h) Noticeboards: Ed and Nedw confirmed that they had replaced the pinboard in the car park noticeboard. The Secretary noted that outside bus stop noticeboards cost around £200 each. It was agreed to ask the Community Council to cover half the cost, allowing shared use with other community groups. Deilwen will raise this at the next Community Council meeting.
- i) Stage door: It was suggested to replace the stairwell door of the Games Room with a push-bar. All agreed, and it was decided to obtain a quote.
- j) Masking Curtain Rail: It was reported that the rail brackets are broken and need repair before the Drama in early March. Beth will ask Dee at Cae Du Designs whether the brackets can be replaced or if a new rail is required.

#### **5. Grants**

- a) Welsh Church Fund: The grant application was unsuccessful, with feedback suggesting the Emergency Food Aid Fund or Warm Spaces Fund as more appropriate. Members were confused, as the application focused on tackling loneliness and isolation, not food provision.
- b) Community Facilities Programme: The secretary reported that the expression of interest application was now ready for submission but needed match funding confirmation. Deilwen and Beth agreed to look into other grants suitable for match-funding.
- c) Llanbedr Beer Festival: Deilwen confirmed the application had been submitted.
- d) Other grants: Heather and Deilwen agreed to explore other grants suitable for small Hall projects.

## **6. Groups & Bookings**

- a) Taster Pilates: This was well received with 14 attendees. The instructor is looking to run a weekly class starting in the Autumn.
- b) Yoga: It was advised that the yoga group will move their start time forward by one hour to avoid clashing with the college course and ensure quiet. The organiser asked if any other group wishes to book the meeting room during their times to let her know, so they can decide whether to book the whole Hall for peace and quiet. All agreed that this was a fair request.
- c) Quilters: It was reported that the Quilters' last session would be 29 January. This was unexpected, as the group had confirmed on 1 December that their 2026 booking from 15 January would match 2025. On 10 December, an email requested paper invoices from January as the new organiser does not use email. Four members attended on 15 and 22 January, but no session took place and they had not been informed. After a member contacted a Trustee, the Secretary reached out to the previous organiser and was given the contact of the new organiser. Attempts to contact the new organiser were unsuccessful. On 25 January, the previous organiser informed the Secretary that the group would cease using the Hall from 29 January and would come to clear the cupboard.
- d) Batala Galez: It was reported that the Group had resumed their practice sessions at the Hall following their Christmas break.
- e) Snowdonia Performing Arts: It was shared that a new dance group will start at the Hall on Tuesday 24 February, running three hours per week until July. All agreed this is a fantastic addition for the community.
- f) Clwb Ardudwy: Deilwen reported that 19 attendees were present at the last session, all of whom thoroughly enjoyed it. As the Age Cymru representative was unwell, Gavin

Fitzgerald kindly stepped in to call the bingo. Everyone expressed their thanks to Gavin, as well as to Jose, Julie, and Karen for supporting Deilwen and Heather in serving lunch and assisting with the clear-up.

- g) Snooker Club: Following the Judge's recommendation that the Trustees engage in mediation, Dave Powely had informed the Court that he had previously spoken to Mantell Gwynedd about mediation. Sian reported that Mantell Gwynedd was contacted on 12 January to arrange this, but they advised that they do not provide a mediation service. They instead referred the Trustees to Bev Garside, a mediator specialising in change and the third sector. Sian and the Secretary contacted Bev Garside to arrange mediation, but the Snooker Club did not agree to this, believing the Trustees had a personal connection with her.

The Secretary has now contacted the Free Mediation Service (FMS) to potentially provide mediation. The solicitor has proposed FMS to the Snooker Club, but they have not confirmed whether they agree to use this service.

Nedw reported that the solicitor will continue representing the Trustees until the matter is fully resolved. All Trustees expressed frustration with the ongoing situation. The solicitor has sent the Snooker Club a proposed remedy at the Trustees instruction and is awaiting their response.

## 8. Events

- a) West: All members agreed the show was a great success, with an audience of 71. Total takings from tickets, raffle, and bar sales amounted to £1,058.45, resulting in a profit of £325.32 for Hall funds after costs.
- b) The Unknown Soldier: Following an email from the theatre company, it was agreed that the show would be fitting for Remembrance Weekend and to book for Friday 6 November through Noson Allan, ensuring no financial risk to the Hall. Agreed on ticket price of £10, and a bar following the successful reception at West.
- c) Lino Printing Workshop: The secretary reported that following the Hall Survey request for art workshops, Jane Lloyd, Fine Artist, had been invited to run a session at the Hall. An online questionnaire asked the community to choose between painting, lino, or flower-making workshops; lino was the most popular. Jane will run the workshop on 21 February.
- d) Pottery Workshop: The Secretary reported, in Nia's absence, that Nia is exploring the idea of a pottery workshop in response to requests from the Hall Survey.
- e) Event 7 March: Sian reported that the organiser asked if the Hall could provide a bar for the event, as it had been a popular addition at the West show. All agreed to this, the secretary would apply for a licence.

- f) Event Calendar for the Year Ahead: Following the success of West and positive attendee feedback, further bookings through Noson Allan were discussed. After a brainstorming session, it was agreed to schedule a mix of events to appeal to different community demographics, including a magic show, comedy show, and music event. An artist was selected for each. The Secretary will check their availability and book if the proposed dates are free.

## 9. College Courses

- a) IT Courses: The tutor has advised that both courses are going well with a good number in attendance.

## 10. Correspondence

- a) Crafter Group: The group requested use of the Quilters' cupboard. It was agreed that the Secretary would advise them that the cupboard is part of the college equipment and was only temporarily used by the Quilters.
- b) Breese Gwyndaf: An invoice of £313 was received for the adjournment application. Members expressed disappointment with the Snooker Club for instigating the Court case and felt the expense was wasted public money. It was suggested that the Community Council be asked to pay the invoice on the Hall's behalf. Nedw will raise this with the Community Council.

## 11. Other Matters


- a) Y Tir: It was noted the overflowing bin had now been removed.
- b) Filing of 2024/2025 Annual Return: The Secretary confirmed this was filed by the Treasurer on 20 January.

## 12. Date of Next Meeting

Monday 2 March 2026, 7:30pm

## Actions Register

Date	Description	Status	Assignee(s)	Closed
15/07/2025 29/07/2025 02/09/2025 07/10/2025 04/11/2025 01/12/2025 05/01/2026 02/02/2026	Gain access to NatWest bank account	Only Nedw has access to the account. Nedw to chase the mandate completed 6 August.  29/12/25 - Ffion now added at the Pwllheli branch.	Edward G. (Nedw)	<input checked="" type="checkbox"/> 02/02/2026
15/07/2025 29/07/2025 02/09/2025 07/10/2025 01/12/2025 05/01/2026	Confirm whether an HSBC account was opened	Still no response 05/01/2026	Ffion	

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15/07/2025 29/07/2025 02/09/2025 05/01/2026 02/02/2026	Add additional bank signatories	Ffion added. Heather and John Ceri still pending 02/02/2026.	Ffion	
15/07/2025 9/07/2025 02/09/2025 04/11/2025	Trustee registration	Deilwen's record is still not linked to the other charity she's a trustee of. Heather to contact Charity Commission	Heather	
29/07/2025 07/10/2025 04/11/2025 01/12/2025 05/01/2026	Request previous committee sign forms from E W Owen	No response to date	Ffion	
26/08/2025 07/10/2025 05/01/2026 02/02/2026	Apply for debit card	NatWest confirmed a debit card for the account wasn't possible. Treasurer and Secretary to look into a Credit Card.  Debit card with Sum Up account.	Ffion and Heather	 02/02/2026
02/09/2025	Hall signs need updating with new phone number and website	Ed to contact Red Performance to see if this is possible	Ed	
02/09/2025 07/10/2025	Land registry (Car Park)	Secretary to chase Adra as landlord for consent to amend the land registry from the retired trustees.  Response received to say referred to legal department. Secretary to chase again.	Heather	
07/10/2025 04/11/2025 01/12/2025 05/01/2026	£300 invoiced to GLLM by Regen Group for hall hire.	Secretary to contact Regen to advise next step is Action Fraud if payment is not forthcoming  No response - reported to Action Fraud  Evidence submitted to Action Fraud	Heather	
07/10/2025	Risk assessments	Review required	Deiwen and Heather	
01/12/2025 05/01/2026	Centaph racking	Nedw to research feasibility Ed to ask Cynan Sharp for quote	Ed	
05/01/2026	Keys	Missing white fire exit key and	Nedw	

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		fob. Nedw to follow up with the Caretaker		
05/01/2026	Key cutting	2 spare keys needed for the new oak door and cafe foyer door.	Heather	
05/01/2026 02/02/2026	Noticeboards	New pin board for car park noticeboard and prices for noticeboards for the Village bus shelters  02/02/26 - new pinboard installed	Heather	
05/01/2026	Paint Container	Container roof needs painting to prevent rot	Ed & Nedw	
05/01/2026	Grant	Deadline for Beer Festival Grant 31 Jan.	Deilwen & Sian	✓ 02/02/2026
05/01/2026	Christmas lunch thank yous	To the pupils, volunteers and sponsors	Sian & Heather	✓ 02/02/2026
05/01/2026	Annual return	Deadline 31 Jan	Ffion	✓ 02/02/2026
05/01/2026	Card reader	Order SumUp card reader	Heather	✓ 02/02/2026
05/01/2026 02/02/2026	Planter in Hall carpark	Email Steve Wells and Y Tir to remind about removal 02/02/26 - no reply to date	Heather	
05/01/2026	Charity Status	Explore options	Heather	
02/02/2026	Pot hole	Ed to fill	Ed	
02/02/2026	Bollard and hall fence	Ed to get quotes	Ed	
02/02/2026	Fit push-bar to hall door	Jen to get quote	Jen	
02/02/2026	Fix masking curtain rail	Beth to contact Dee at Cae Du Designs for advice	Beth	
02/02/2026	Grants	Deilwen & Heather to research grants for small projects	Deilwen & Heather	
02/02/2026	TEN	Heather to apply for licence for 7 March	Heather	
02/02/2026	Noson Allan	Heather to check Artist availability and book	Heather	

**Approved by:**

**Date:**