

Dyffryn Ardudwy and Talybont Village Hall

Trustees | Committee Meeting at Dyffryn Ardudwy and Talybont Village Hall 6 July 2026, 7:30pm

1. Present

Trustee Edward Griffiths (Nedw) (Chair), Trustee Sian Edwards, Trustee Edward Williams,, Trustee Gwynfor Evans, Secretary Heather Williams, Treasurer Ffion Thomas.

Apologies for absence

Trustee Nia Rees, Trustee John Ceri Evans, Trustee Deilwen Anderson, Trustee Beth Bailey, Trustee Jennifer Yuill, Trustee Sion Ifor Williams.

2. Approve minutes of meeting held 1 June

Motion to approve proposed by Nedw Griffiths, all agreed.

3. Bank and Financial Matters

- a) Treasurer's Report: The members was satisfied with the Hall's financial position, recognising the investment in the games room while maintaining sound finances.
- b) Account balances: Current Account: £1,890.26 Reserve Account: £9,112.27, Cash £950.70, Sum Up Account £271.14 (Total funds £12,224.37)
- c) Approve payments for June invoices: Wine & champagne glasses £133.75, Noson Allan (Comedy) £300, Huws Gray (plastering & carpentry materials) £430.26, Ladle & kettle £31.98, Water urn £69.95, Vacuum cleaner £40.50, Catering tea pot £25.99, Cleaning services £233.57, Clwb Ardudwy lunch £100, Carpentry (games room) £470.00, Powys £15.
- d) Payments made on debit card & in cash since last meeting: Blackboard paint £14.29, Screwfix (door handles) £17.93, Amazon (saucers) £25.63, Amazon (fire safety signs) £23.41, Amazon (cue rack & 4 x SD cards for CCTV) £156.45, Rhiannon Art (Games room prints) £92.80, Amazon (frames) £33.63
- e) Invoices paid since last meeting: Barmouth Property Maintenance £355.00, Tess Irvine £607.50
- f) Approval of payments due before next meeting: Agreed to pay any invoices for Games Room work that quotes received for and deposits to book the activities for Clwb Ardudwy from the grant received.
- g) Bank Access update: Ffion informed the members that now the retired members had successfully been removed from the account she could now add John Ceri and Heather.

- h) Games Room: Members reviewed expenditure against the £5,000 budget allocated from Hall funds and agreed that the current overspend of £220.07 was acceptable, given the substantial amount of work completed and the value achieved through the project.

4. Maintenance and Improvements.

- a) Village Hall Signs & Noticeboards: It was reported that the Community Council grant application had been successful. Sian agreed to contact Sign Creations for design ideas and colours for the 2 new hall signs.
- b) Games Room: A date was agreed for moving the furniture and equipment into the Games Room. The decorator will then return to carry out touch-up work around the lights and anything else she spots.
- c) Outside & Windows: It was agreed that the outside area required sweeping again. The committee also agreed to obtain a quotation from Alfie Hudson for this work, together with painting the container roof. Subject to the quotation being within the committee's financial authority, Alfie Hudson would be instructed to carry out the work as soon as possible. The committee also agreed to accept George Fisher's quotation for cleaning the exterior of all the Hall windows.
- d) Roof: Works needed to kitchen/porch roof discussed. Agreed to obtain further quotes and revisit once outcome of grant applications were known.
- e) Fire Risk Assessment: The Secretary advised that the fire risk assessment had been rescheduled to 13 July to allow all furniture to be installed before the assessment, ensuring the refurbished Games Room could be assessed in its completed state.
- f) Heating Oil: It was reported that the oil had now come down to 65.4pl, last delivery in December 2025 was 56.79pl. Agreed as the tank was still over $\frac{1}{3}$ full to hold out.

5. Grants

The Secretary reported that, unfortunately, the application to the Tier 3 Eryri Community Fund towards the cafe works had been unsuccessful. However, a decision on the Gwynedd Support Fund application was expected within the next few weeks.

The Secretary was pleased to report that the Tier 2 Eryri Community Fund application for the repair of cracking, repointing and roof capping to the porch/kitchen had been successful. It was hoped that the Welsh Church Fund application would also be successful, enabling all the roof works to this section of the building to be completed as a single project.

The members also welcomed the news that the application to the Barchester Charitable Foundation had been successful. The grant will part fund community activities for retired residents, including a coach trip, art and craft workshops, a Christmas lunch, an afternoon tea and dance, and a laughter yoga session.

The Secretary advised that decisions on the two remaining Gwynedd grant applications and the Welsh Water grant were expected shortly. Once these outcomes were known, the second-round application to the Community Facilities Programme would be submitted.

The Secretary also reported that the SPAR and Arts Fund application had been unsuccessful. Members noted that the application had always been considered a long shot but agreed it had been worth applying nonetheless.

Members thanked the Secretary for the significant amount of time and effort she had invested in preparing and submitting the numerous grant applications.

6. Groups & Bookings

It was reported that a four-week Tai Chi course would begin on 3 July. Members were also advised that the proposed day and time for the Spanish classes had not suited most interested participants; however, the tutor had agreed to run the first session on 2 July to assess attendance. It was further reported that the Snowdonia Performing Arts dance classes would not continue in September, as the instructor was moving away. Regarding Clwb Ardudwy, the Treasurer reported that £138.99 remained from the Beer Festival grant for the purchase of equipment and £164.25 remained from the Age Cymru funding towards lunches. As this funding was coming to an end, it was agreed that the cost of attending the sessions would need to increase to cover food costs. Members agreed to discuss the proposed increase with attendees at the July meeting.

7. Events

- a) Car Boot: It was reported the sale on 7 June had been quieter than the previous month but still had a good turn out.
- b) George Nash talk: It was reported bar sales were good and the event had good support.
- c) Barn Dance: The annual event is booked for 18 July. Ed volunteered to open the partition doors on the morning of the event and close the following day.
- d) Defib Training: It was reported that a free training course would be held on 25 July. Members noted that the course had been promoted through Llais Ardudwy, posters around the village, the Hall's website and social media. At the time of the meeting, 10 places had been booked.
- e) Celt: Sian to look into advertising the event on Radio Cymru
- f) Meirion Williams: It was shared that the Community Council had applied for a grant towards the concert costs.

8. Correspondence

Table Tennis: An email had been received reporting that the table tennis table had been damaged. It was reported that Ifor had inspected the table and found that a nut and bolt were missing and one of the support arms was bent. He had repaired the table, and it was now in good working order. It was confirmed to the Table Tennis group that the table was not used by any other groups and that the issues were due to normal wear and tear rather than deliberate damage.

Snooker Club: It was agreed that no further response would be made at this stage, as continued correspondence was not proving constructive. Members considered that the ongoing accusations and threatening tone of the communications were not conducive to resolving the matter.

Sequence Dancers: An email had been received advising that the hirers had not used the Hall on the Bank Holiday. Members noted that, as the booking had not been cancelled, the heating had been switched on and the cleaner had attended, the hire charge remained payable in full in accordance with the Hall's terms and conditions. It was agreed that the Secretary would respond accordingly.

10. Any Other Matters

- a) AGM: Members prepared the verbal report for presentation at the AGM. It was agreed that the full Annual Report would be published in advance to allow attendees to read it before the meeting. QR codes linking to the report would also be made available at the AGM so that anyone who had not read it beforehand could access it in full after the meeting.

Secretary and Treasurer Role descriptions approved. The Secretary agreed to publish these tomorrow with a closing date of 25th July so the applications can be reviewed by the Chair before the next meeting.

11. Date of Next Meeting: Monday 27th July 2026, 8pm

Actions Register

Date	Description	Status	Assignee(s)	Closed
15/07/2025 29/07/2025 02/09/2025 07/10/2025 01/12/2025 05/01/2026 02/03/2026	Confirm whether an HSBC account was opened	Still no response 05/01/2026	Ffion	
15/07/2025 29/07/2025 02/09/2025	Add additional bank signatories	Ffion added. Heather and John Ceri still pending 02/02/2026.	Ffion	

Date	Description	Status	Assignee(s)	Closed
05/01/2026 02/02/2026 05/05/2026		Ffion to contact Pwllheli Branch for assistance 05/05/26		
15/07/2025 09/07/2025 02/09/2025 04/11/2025	Trustee registration	Deilwen's record is still not linked to the other charity she's a trustee of. Heather to contact Charity Commission	Heather	
29/07/2025 07/10/2025 04/11/2025 01/12/2025 05/01/2026 02/03/2026	Request previous committee sign forms from E W Owen	No response to date	Ffion	
02/09/2025 05/05/2026 06/07/2026	Hall signs need updating with new phone number and website Quote now received from Sign Creations	Sian to ask CC if enough money available on CC Grant application to include updating the signs. Funding successful - Sian to liaise with Sign Creations on colour and design 06/07/26	Sian	
07/10/2025	Risk assessments	Review required	Deiwen and Heather	
01/12/2025 05/01/2026	Cenataph racking	Nedw to research feasibility Ed to ask Cynan Sharp for quote	Ed	
05/01/2026	Keys	Missing white fire exit key and fob. Nedw to follow up with the Caretaker	Nedw	
05/01/2026 06/07/2026	Paint Container	Container roof needs painting to prevent rot Quote to be requested from Alfie Hudson - 06/07//2026	Ed & Nedw	
05/01/2026 02/02/2026 07/04/2026 05/05/2026	Planter in Hall carpark	Email Steve Wells and Y Tir to remind about removal 02/02/26 - no reply to date To request assistance from Y Tir to resolve as still no response from Steve or Regen Removal started 05/05/2026 Two planters remain 06/07/2026	Heather	
05/01/2026	Charity Status	Explore options	Heather	

Date	Description	Status	Assignee(s)	Closed
02/02/2026	Bollard and hall fence	Ed to get quotes	Ed	
07/04/2026 05/05/2026	Snooker Club, unauthorised removal of table, outstanding payments and damage to electrical cables	Instruct solicitor to write to the Club No response - contact solicitor to discuss next steps 05/05/2026 01/06/2026 - Ask solicitor to respond on Trustees behalf due to tone and content of email received	Heather	

Approved by:

Date: